



www.highoffleyparishcouncil.co.uk

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High Offley Parish Council

**Minutes of Meeting of Council held at 19:30 hours on
Thursday 11th July 2024, at Woodseaves Village Hall.**

Councillors Present.

Cllrs E. Halls (Chair); P. Haslop; R. Hockenhull; D. Turpin; M. Turvey, M Smith and Staffordshire County Councillor M. Winnington (20:10 arrival), together with the Clerk.

Public Open Forum.

Two members of the public attended regarding Old Hall Farm to receive an update. It was noted that the caravan is still on site and the two buildings that were originally applied for agricultural use are still being use to house animals. It is believed that the applicant has been visited and a letter sent in which they have 28 days to respond.

Action: Chair to follow up email sent to PRow Team.

Action: Clerk to write to Stafford Borough Council for an update.

Chair Halls reported on behalf of a resident on the issue of the blocked gullies on Dicky's Lane. The blockage has been reported to Highways but the response was that the drains are on the cleansing schedule but the next run is not until 2027. The resident is worried because of past flooding and has asked if there is anything the Parish Council can do to help. Chair Halls has written to Councillor Mark Winnington and Diane Firkins for their assistance in resolving.

24/064: To Receive any Apologies and Record any Absences.

Cllr. P Mason apology.

Cllr. S Spencer absent.

**24/065: To Receive and Consider the Minutes of the Parish Council Meeting Held on
Thursday 13 June 2024**

The minutes were accepted as a true and accurate record.

24/066: To Review Member's Declarations of Interest

a) Member's Pecuniary Interests

b) Member's Personal Interests

Councillors renewed their pecuniary and personal interests register.

24/067: To Receive an update on Old Hall Farm Hedges

Hedges are no longer presenting as an issue as they have been cut.

24/068: To Discuss Highway Issues.

- a) To discuss Grub Street correspondence

The issues previously reported by the resident were revisited and the resident's feelings on the matter were acknowledged. However, the Councillors agreed that at this time, based on their multiple observations and enquiries, that nothing currently appears to be illegal or unsafe and therefore no further action can be undertaken. The resident is advised to continue to monitor the situation and come back to the Parish Council with further details if there are any significant changes.

- b) To discuss Gregory Lane correspondence

A resident has reported that the road is in a dangerous state and at risk of flooding.

Action: Chair Halls to write to Diane Firkins.

- c) To discuss Peggs Lane correspondence

A resident reported that waste / tarmac had been left on verges whilst completing pothole repairs. Chair Halls responded to resident but received no reply. Councillors felt the issue has now been resolved and presented as a problem at the time as the works had not yet been completed.

- d) To receive an update on Staffordshire County Council's grit availability (Cllr Mark Winnington)

Action: Councillor Winnington to follow up with Diane Firkins on Staffordshire County Council stock.

24/069: To Receive Reports from Borough and County Councillors

Councillor Winnington reported that a lot of work is being carried out on the roads predominantly in Stafford.

24/070: To Receive an update on Shebdon Defibrillator Removal

Action: Cllr Hockenhull to arrange its removal via landowner.

24/071: To Confirm CPR/Defib Training Arrangements and Promotion

Training will be held at 10:00 am on Saturday 14 September 2024 at Woodseaves Village Hall. Attendance to be emailed to hopc.clerk@gmail.com
Event to be advertised on social media, website and noticeboards.

24/072: To Confirm Attendance at the Local Transport Plan Meeting – 30 July 2024

The Clerk will attend with a Councillor – to be determined.

24/073: To Discuss correspondence relating to proposed Solar Farm in Adbaston (Cllr Mark Winnington)

Action: Councillor Haslop to forward communication from National Grid to Cllr. Winnington to see if there is someone within Staffordshire County Council that can help with further information or pursue a response.

Action: Chair Halls to enquire with petitioner if there is any further information they are able to pass on.

24/074: To Re-affirm High Offley Parish Council Policies

- a) Safeguarding Policy 2021
- b) Standing Orders 2021
- c) Training and Development Policy 2021
- d) Freedom of Information Policy 2022

Action: Clerk to update and place on website.

24/075: To Consider Finance Matters.

- a) Approval of Payments & Payments made since the last meeting.
PAID: Council administration costs: £277.93
PAID: Renewal of the annual ICO GDPR Licence: £40
- b) Renewal of Zurich Parish Council Insurance = £214.00
Resolution: Payment was unanimously approved.
- c) Approval for Clerk to reclaim Internal Auditor's Gift = £19.99
Resolution: Payment was unanimously approved.

24/076: To Request Items for the Next Meeting Agenda.

It was requested that all unresolved items feature on the agenda for the next meeting in September.

- Old Hall Farm
- Dicky's Lane Blocked Gullies
- Defib/CPR Training

24/077: To Confirm the Time and Date of the Next Meeting.

19:30 – 12th September 2024

D Cox

Deb Cox, Clerk to Council. Friday 19 July 2024