



## High Offley Parish Council

### PUBLIC NOTICE

Members of High Offley Parish Council are hereby notified that a Meeting of Council will be held at 19:30 hours on Thursday 8<sup>th</sup> February 2024, at Woodseaves Village Hall.

Anyone with an interest in the business of High Offley Parish Council is cordially invited to be present. Please also note that attendees other than Parish Council members and staff, may be excluded from any item the Council decide should be treated as confidential.

#### **Public Open Forum.**

**24/001: To Receive any Apologies and Record any Absences.**

**24/002: To Receive and Consider the Minutes of the Parish Council Meeting Held on Thursday 14<sup>th</sup> December 2023.**

**24/003: To Note any Declarations of Interest.**

**24/004: To Discuss Highway Issues.**

- a) To receive an update on reported mud on Well Lane.
- b) To receive an update on Mowing schedule for verges.
- c) To receive update on Shires View Road Surfacing.
- d) To receive an update on Gritting.
- e) To receive update on recent road closures in Woodseaves.

**24/005: To Receive an Update on Planning Applications.**

- a) 23/38398/FUL at Batchacre Hall, Shay Lane.

**24/006: To Receive an Update Regarding Defibrillators.**

- a) High Offley
- b) Woodseaves
- c) Offley Grove

**24/007: To Receive an Update on Speed Indicator Sign for Stafford Road.**

**24/008: To Consider Finance Matters.**

- a) Approval of Payments/Payments made since the last meeting.
- b) To Receive an update on financial year 2023-24.
- c) To Consider request for a grant to Woodseaves Baby & Toddler Group.
- d) To Agree Ear Marked Funds for 2024/25.
- e) To Discuss and Appoint internal auditor.

**24/009: To Receive an update on Civic Amenities Visit.**

**24/010: To Receive an update on Clerk Vacancy.**

**24/011: To Request Items for the Next Meeting Agenda.**

**24/012: To Confirm the Time and Date of the Next Meeting.**

B.Nicholls, Clerk to Council. Friday 2<sup>nd</sup> February 2024.

**Recording of Parish Council Meetings.**

It is permitted for meetings to be recorded or filmed without prior permission being sought apart from confidential business. Members are reminded that they should avoid saying anything which could be slanderous. While the council and its officers may be filmed or recorded, that does not apply to filming or recording members of the public, as their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting (The Openness of Local Government Bodies Regulations 2014).