



High Offley Parish Council

Minutes of the Meeting Held at 19:30 hours on Thursday 12th October 2023, at Woodseaves Village Hall.

Councillors Present.

E. Halls (Chair); R. Hockenhull; M. Smith; D. Turpin; M. Turvey; Stafford Borough Councillor S. Spencer & Staffordshire County Councillor M. Winnington, together with the Clerk.

Public Open Forum.

No members of the public attended the meeting.

A member of the public on the Village Halls committee had asked Cllr Hockenhull to thank High Offley Parish Council for the donation towards the Mugs for the Village Hall after receiving many compliments at the Macmillan Coffee Morning.

Cllr Spencer queried whether safety concerns had previously been raised when exiting the school from Dickies Lane onto Stafford Road.

Chair confirmed this concern had been raised previously and Councillors had explored ways to slow traffic but failed to find viable options. Chair reported that the Parish Council had already moved the speed sign in an attempt to slow traffic on Stafford Road and in preparation for the installation of the speed indicator sign. 7:34pm Cllr. M. Winnington arrived.

Cllr M. Winnington suggested if concerned High Offley Parish Council to request a visit from Highways to assess.

Action: Chair to email Cllr M. Winnington to request a visit from Highways.

Cllr M. Smith reported that a member of the public had contacted him regarding a possible development on Tunstall Lane. HOPC to be aware in case further action is required.

Cllr M. Smith raised concerns following the cancellation of HS2 and, as a result, the affect it will have on plans for the Meecebrook Garden Village and the impact it would then have on Woodseaves and other villages.

Action: Clerk to write to Planning Department to request further information on possible consequential impact on Woodseaves and surrounding villages.

23/116: To Receive any Apologies and Record any Absences.

Cllrs P. Haslop and P. Mason

23/117: To Receive and Consider the Minutes of the Parish Council Meeting Held on Thursday 14th September 2023.

The minutes of the meeting held on Thursday 14th September 2023 were approved as a true and accurate record.

23/118: To Note any Declarations of Interest.

Councillor M. Smith and D. Turpin reported declaration of interest in item 23/119 c)

23/119: To Discuss Highway Issues.

a) Hedge reported on High Offley Road

Clerk gave an update regarding the hedge reported on High Offley Road. Clerk has written to the residents to obtain a time frame for trimming arrangements. To be reviewed at the November meeting.

b) Hedge Glebefields

A resident had raised concerns with Cllr. P. Mason regarding a large conifer on Glebefields that is impacting the illumination of the footpath as the lamppost is buried within the foliage. Clerk to write to resident to inquire about the timeframe for trimming arrangements.

c) Shay Lane

Cllr M. Smith reported the work on the Culvert on Shay Lane is almost complete. Cllr M. Winnington informed Councillors the traffic management will be removed on the 13th October at 1400hours.

d) Mowing Schedule for Verges

Cllr S. Spencer informed Councillors he had been approached by residents querying the mowing schedule for the A519 and B5045 and whether the 'No Mow May' and other diversity measures had been considered. Councillors discussed and confirmed the verges are only mowed twice a year, and the Parish Council has no control over this.

Actions:

- Clerk to write to resident to inquire timeframe for trimming arrangements.
- Cllr S. Spencer to contact residents who raised the query to ask for more information and suggestions of other diversity measures.

23/120: To Receive an Update on Planning Applications.

Clerk confirmed no planning applications had been received.

Clerk asked for update regarding the Caravans at High Offley Stud following an email from the enforcement team that the Clerk had circulated to Councillors prior to the meeting. Councillors reported Caravans had been removed.

23/121: To Receive an Update Regarding Works at the Sewerage Plant in Moscow Lane.

Chair reported she had sent a photo to Rights of Way, enabling them to talk to Severn Trent to query why repair works had been carried out without permission. Chair reported a member of the public had given her an update on the sewerage work, saying the second plant is in place and there is a temporary road across the field.

23/122: To Receive an Update Regarding the Defibrillator Located by One Stop Shop.

Chair reported she had spoken to the electrician, who had offered to look at the defibrillator, and confirmed he would be arranging a time to meet with Cllr. P. Haslop to assess.

Clerk informed Councillors she had completed an application for the Henry Angel funding, and that funding opened on Monday 16th October for the British Heart Foundation (BHF) grant. Councillors agreed that Woodseaves Defibrillator is to take priority if a grant is received and queried the possibility of a grant large enough to cover the cost of a defibrillator for Woodseaves and towards the cost of purchasing a defibrillator in High Offley with the donation received from the High Offley Parish Church.

Action: Clerk to contact Angel Trust and BHF to query amount of grant.

23/123: To Discuss Defibrillator at High Offley

Clerk reported the defibrillator is still unavailable at Offley Grove Farm and informed Councillors she had requested an update from the circuit regarding guardianship of the defibrillator at Offley Grove Farm. The circuit had provided the Clerk with an email of where the defib is located but was unable to give out guardians contact details. Clerk had also contacted and received a response from West Midlands Ambulance, who have requested the guardian of the defib makes contact with the Clerk.

23/124: To Receive an Update on Speed Indicator Sign for Stafford Road.

Clerk informed councillors that the contractor who submitted a quote to install the post for the Speed Indicator Sign had clarified that the quote was for collecting and concreting in the post and returning two days later to install the Speed Indicator Sign. Councillors discussed the possible need for traffic management and agreed for Clerk to contact the contractor to request a Risk Assessment and appropriate insurance to fulfil the job. Cllr. M. Winnington advised HOPC to request Highways to look at the need for Traffic Management.

Actions:

- Clerk to request copy of insurance and risk assessment from contractor.
- Chair to Email Cllr M.Winnington to request Highways visit.

23/125: To Consider Finance Matters.

- a) Councillors unanimously agreed for payments totalling **Net:£189.44 Gross: £189.44**

Elizabeth Nicholls Wages September - £189.44

- b) Clerk gave a financial update including Year To Date (YTD) expenditure.

23/126: To Request Items for the Next Meeting Agenda.

It was requested that Highway a) +b) and all unresolved items feature on the agenda for the next meeting in November.

23/126 b)

Chair requested an additional item on the agenda and informed Councillors of Clerks notice of resignation. Clerk informed Councillors she would be attending the meeting in November.

23/127: To Confirm the Time and Date of the Next Meeting.

The time and date of the next meeting was agreed as being at 19:30 hours on Thursday 9th November 2023.

The meeting was closed by the Chair at 20:35 hours.

B.Nicholls, Clerk to Council. Friday 13th October 2023.