



High Offley Parish Council

Minutes of the Meeting Held at 19:30 hours on Thursday 14th September 2023, at Woodseaves Village Hall.

Councillors Present.

E. Halls (Chair); P. Haslop; R. Hockenhull; P. Mason; M. Smith; D. Turpin; M. Turvey; Stafford Borough Councillor Spencer & Staffordshire County Councillor M. Winnington, together with the Clerk

Public Open Forum.

No members of the public attended the meeting.

23/101: To Receive any Apologies and Record any Absences.

None received.

23/102: To Receive and Consider the Minutes of the Parish Council Meeting Held on Thursday 13th July 2023.

The minutes of the meeting held on Thursday 13th July 2023 were approved as a true and accurate record.

23/103: To Note any Declarations of Interest.

Councillor M. Smith and D. Turpin reported declaration of interest in item 23/110.

23/104: To Discuss Highway Issues.

Clerk informed Councillors the missing sign post had been reported to SCC, whom acknowledged and confirmed it had previously been reported and the reported job would be escalated.

Councillors P. Haslop and M. Smith gave an update regarding the potholes previously reported.

Councillor R. Hockenhull reported a member of public had raised concerns regarding an overgrown hedgerow at Hollow Farm.

Action: Clerk to write a letter to landowner to query timeframe for hedge trimming arrangements.

23/105: To Receive an Update on Planning Applications.

High Offley Stud – Councillor R. Hockenhull reported some caravans had moved off the site. Clerk to request update from SCC Enforcement.

23/37387/COU Offley Grove Farm – No comments or objections were made.

Prior to the meeting Clerk distributed email regarding planning criteria consultation. Chair asked Councillors to have a look and make any comments by the 2nd November.

Action: Clerk to request update from the enforcement officer regarding High Offley Studd.

23/106: To Receive an Update Regarding Works at the Sewerage Plant in Moscow Lane.

Chair reported she had contacted Paul Rochfort at Rights of Way with safety concern raised by a member of the public at July's HOPC meeting; regarding large stones that Seven Trent had put down on the public right of way. Rights of Way replied they had not given permission for any repair works required. Councillor P. Haslop informed Councillors the resurface repair work was 95% complete and members of public who raised concerns at the July meeting were happy, except for a dip in the surface which they were concerned may in future fill up with water. Seven Trent have said this will be rectified once the work on the second plant had been completed.

19:56 hours Councillor M. Winnington arrived.

Chair informed Councillors she would take a photo of the repair work that has been carried out to send to Rights of Way and inform them that previous concerned residents are happy with the repair.

Action: Chair to send photo and update Rights of Way.

23/107: To Receive an Update Regarding the Defibrillator Located by One Stop Shop.

Chair reported since the last meeting she had been informed by Ade Turner the guardian for the One Stop Shop Defibrillator that it had been written off and removed. Ade Turner had informed the Chair that no parts were salvageable. Chair informed Councillors that she had been in contact with the school to discuss a defibrillator that the school had been donated. The school informed the Chair this was a portable defibrillator and they are happy for the Parish Council to publish that the community can have access to the defibrillator during school hours. The headteacher of the school also said they were happy in future for a defibrillator to be located by the school gate if a location with power was required.

Councillors discussed the donation from High Offley Church and agreed the £1000 donation would not be enough to purchase a new defibrillator and additional money would be required for the upkeep. Clerk informed Councillors a cheque had been received but not yet cashed. It was suggested Clerk contacts the Treasurer for High Offley Church to explain the change in circumstance that the parish no longer has a working defibrillator and would struggle to fund another one. Clerk to ask treasurer of the Church if they would like the money using towards funding a Defibrillator at the originally agreed location of the first Defibrillator as it is central or have the cheque for the donation returned.

Chair updated Councillors regarding the Henry Angel Trust and the minimum donation to apply for a Defibrillator donation would be £500. Councillors agreed for the application to be pursued.

Councillors discussed the offer for an electrician to look at the current Defibrillator box to try and rectify but agreed the electrician would need to comply with current regulations. Councillor Mason to contact Shop owner regarding future location of defibrillator to be positioned on the wall at the front of the shop.

Action:

- Clerk to contact Treasurer of High Offley Church regarding the donation towards a defibrillator.
- Councillor P. Mason to contact Shop owner regarding location on defibrillator.
- Clerk to complete application form for Henry Angel Trust funding.
- Chair to contact electrician to look at Defibrillator box.

23/108: To Discuss Defibrillator at High Offley

Chair updated Councillors that there are two defibrillators listed on the circuit for the High Offley. Both showing that they are not available. Clerk reported she had made contact with the circuit to ascertain guardianship for the High Offley Farm defibrillator and had requested they contact her.

Action: Clerk to follow up for update.

23/109: To Receive an Update on Speed Indicator Sign for Stafford Road.

Clerk gave an update regarding quotes from AMEY for £3000. Clerk informed Councillors the quote from AMEY had been given as a cautious estimate and this included cost of the post, permission to dig, design Fee, labour fee, Materials and Traffic Management. Clerk informed Councillors she had also received an updated quote from the agreed Speed device supplier for £3946.80 which included supply and delivery of a post and fittings. Clerk had also received a quote for the post to be installed by an alternative contractor to fit at cost of £550.

Action: Clerk to email Councillor M. Winnington AMEY's estimated quote and obtain more details from alternative contractor.

23/110: To Receive an Update on Shay Lane.

Councillors discussed proceedings of Shay Lane and reported construction of the side wall had commenced. Chair thanked everyone for their updates on Shay Lane.

23/111: To Receive an Update on Bus Stop Concerns.

Councillors confirmed that the layout of the bus stop had been agreed when purchased for safety reasons. It was agreed for Clerk to write to member of the public whom raised the concern, to inform them of this and the situation for the temporary bus stop will be approached if not resolved once building work is complete.

Action: Clerk to reply to member of public's letter of concern.

23/112: To Receive an Update on the Draft Terrorism Protection of premises bill.

Chair reported Clerk had written to MP Theo Clarke requesting the capacity should be raised to 150 to exclude village halls and community centres of similar size.

23/113: To Consider Finance Matters.

Councillors unanimously agreed for payments totalling **Net: £272.32 Gross: £272.32**

Elizabeth Nicholls Wages July - £189.44

Elizabeth Nicholls Wages August - £82.88

23/114: To Request Items for the Next Meeting Agenda.

It was requested that all unresolved items feature on the agenda for the next meeting in October

23/115: To Confirm the Time and Date of the Next Meeting.

The time and date of the next meeting was agreed as being at 19:30 hours on Thursday 12th October 2023.

The meeting was closed by the Chair at 20:45 hours.

B.Nicholls, Clerk to Council. Monday 18th September 2023.