

Bank Reconciliation

High Offley Parish Council

This reconciliation must include **all** bank and building society accounts and other short-term investments*. It **must** agree to Box 8 in the column headed "Year ending 31 March 2023" in Section 2 of the Annual Return. It will also agree to Box 7 where the accounts are prepared on a receipts and payments (cash) basis.

Parish Council Name: High Offley Parish Council.

Financial year ending: 31st March 2023.

Prepared by: S. Ridgewell. Clerk & RFO (Name and Position). Date: 28.04.2023.

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Balance per bank statement as at 31 March 2023:	19,529.86
Less: any unpresented cheques at 31 March 2023 (normally only current account)	
Total	0
Add: any un-banked cash at 31 March 2023	
Total	0
Net balances as at 31 March 2023	19,529.86

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK

Opening Balance 1 April 2022	19,196.08
Add: Receipts in the year	6,177.24
Less: Payments in the year	5,843.46

Closing balance per cash book [receipts and payments book] as at 31 March 2022 (must equal net balances above)	19,529.86
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*** Note:** Long-term investments should be excluded from the bank reconciliation and from Section 2, Boxes 1, 7 and 8. They must be shown in Section 2, Box 9 and recorded in the asset and investment register.